



Housing Exemption Request

Waldorf University requires all students to reside on campus as part of our three-year residency requirement and a four-year residency requirement for certain scholarships. If you are eligible and requesting permission to reside off campus, you must complete and submit this form to the Office of Student Life by July 1 for fall semester and December 1 for spring semester. You may be required to meet with the Dean of Students and provide additional documentation before your request can be considered. Misrepresentation of information provided on this form or other documentation may result in the rescission of a granted exemption, and you will still be required to reside in campus housing.

Please note that moving off-campus will decrease your financial aid and room & board grant. We highly recommend that you consult with Financial Aid to determine how your residency status will affect your financial aid package.

In addition, your scholarship may require that you live on campus. Please check with Financial Aid to determine your eligibility. Some scholarships including Pillars require students to live on campus all four years.

If you signed a year-long housing agreement and as an eligible student request to break the housing agreement and move off campus spring semester, a \$250 penalty will be applied to your student account.

Students living off campus may choose a commuter meal plan through the Business Office, if desired.

Name: _____ Current Date: _____

Birthdate: _____ Academic Year/Semester Applying for Exemption: _____

Legal/Home/Permanent Address: _____

E-Mail Address: _____ Cell Phone: _____

Request for Housing Exemption

Current Housing Assignment: _____

Proposed Off-Campus Address: _____

Do you wish to retain your campus mailbox? Yes No

Students are exempted from the three-year residency requirement if one of these conditions are met. Please check all that apply.

I'll be 21 years of age by Aug. 15 (fall) or Jan. 15 (spring). I have lived on campus for at least six semesters.

I have my dependent(s) living under my guardianship. I am married.

I transferred in with 60 credits earned when I enrolled. I've earned 86 credits prior to start of semester.

I'll be living with parents & commuting from parents' permanent home address within a 35-mile radius of campus.

Student Signature: _____ Date: _____

- Requests must be submitted to the Office of Student Life by July 1 for fall or December 1 for spring semester.
- Please allow 2 weeks for the Committee to process your request.
- Copy of rental agreement required (if not living at parents' residence) upon submission of this form.
- Only completed forms will be reviewed by the Committee.

Office Use Only DECISION: Granted Denied Signed: _____ Date: _____

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