Residence Hall Room and Board Plan Contract

Contract between Waldorf College (College) and _____ (Student)

For the 2013-2014 academic year including FALL and SPRING SEMESTERS beginning August 2013 and ending May 2014. Students requesting early arrival or late stay/break stay beyond the academic year contract period will be charged a daily rate for housing. Meals will not be covered during this non-contract period. Student hereby rents from College a residence space and purchases the board plan (required) from the College, and the College agrees to provide a residence space and to furnish meals to Student, all in accordance with the provisions of this contract.

The residence hall room and board plan rates are payable pursuant to the terms of the contract, as adapted by the College from time to time, are referenced and incorporated herein as if fully rewritten. A student may request a copy of this contract through the Office of Student Life.

I. Room Rental Agreements

A. Student shall observe and comply with all College rules and regulations and adhere to the Code of Student Conduct and living guidelines as outlined in the Student Handbook, available on Waldorf College's website www.waldorf.edu.

B. Student agrees the College shall have the right for authorized personnel to enter Student's room and seize personal property for the following reasons:
   i. Conduct repairs of damages reported or observed.
   ii. Follow up on emergency situations.
   iii. Inspection based upon a reasonable belief Student's well-being or that of another is endangered or threatened in any way.
   iv. Inspection or search based upon a reasonable belief the premises or contents have been damaged by any cause.
   v. Inspection or search based upon a reasonable belief the premises have been or are being used for an illegal purpose in violation of the City, State or Federal laws, ordinances or regulations.
   vi. Inspection or search based upon a reasonable belief the premises have been or are being used in violation of a rule, regulation, policy, or standard of Waldorf College, including but not limited to, the provisions of the Waldorf College Student Life Handbook, as it may be amended, corrected, updated or revised and published during the term of this agreement.
   vii. Inspection for Student compliance with maintenance requirements.

C. Room changes must be approved by the appropriate Area Coordinator(s).

D. College reserves the right to require students who are the sole occupants of rooms but have not requested a single room to consolidate.

E. Student will not permit another to reside in Student's room at any time, except as assigned by the College. Student has the right to permit temporary visitors, such right to be limited as reasonably necessary at the sole discretion of the College.

F. College is not responsible for loss or damage to or theft of any property placed or maintained in Student's room or residence hall. Student is encouraged to obtain sufficient tenant insurance on personal property.

G. College, at no additional charge, shall furnish the following utilities and amenities and shall perform ordinary maintenance thereon:
   i. Heat/Lighting
   ii. Water and sewer
   iii. Refuse collection as specified
   iv. Internet access
   v. Hardwired telephone with local access
   vi. Cable television with basic channels
   vii. Community programming
   viii. Residence Life staffing
   ix. Campus/Residence Life Security
   x. Laundry facilities (at students own cost)

H. College shall furnish a room key, bed, study desk or table, chair and drawer space and closet or wardrobe for each student room except for Theme Houses and Timberland Apartments which are unfurnished. Rooms in Breen Hall will be furnished with additional furniture, including loveseat and lounge chairs.

I. All items in the room must remain in the room and not be removed. Common area furniture must not be moved from the common area.

J. Student agrees to maintain room in a reasonably clean condition and refrain from damaging College property.

K. Student is liable for, and College will charge for: damage to room, damage to furniture provided by College, damage to common areas, Student's failure to turn in keys when checking out, Student's failure to properly check out, Student's failure to check out within the designated time.

L. The College does not discriminate in housing procedures on the basis of race, creed, ethnicity, religion, sexual orientation, national origin or disability.

II. Board Plan Agreements

A. Student is required to have a board plan.
B. The College will furnish the Student-selected board plan.
C. Meals will be served during the dates and hours as posted by the College dining facility. The College or its agent shall determine menu selections. Meals will be limited and not be served during designated College breaks and holidays.
D. Student (except first semester freshman) may request a meal plan change no later than the first Friday of each semester.
E. Student shall receive no credit or refund for meals not used.

III. Assignments and Termination

A. The contract is personal to Student and is not assignable by Student.
B. The College agrees to furnish housing and board plan except during scheduled breaks and holidays as specified in the College calendar.
C. The College reserves the right to move, relocate or consolidate Student as needed with reasonable notice. Student is guaranteed a space on campus, not a specified room, hall or roommate assignment.
D. Continued receipt by Student of benefits under this contract is contingent upon Student complying with all College regulations, policies and guidelines governing residence halls and the dining hall.
E. Student agrees to vacate room and remove all personal belongings within twenty-four (24) hours after student's last final exam or upon withdrawal from the College. Any personal belongings not removed from room after check-out within 30 days will be disposed of by College staff.
F. The contract may be terminated by Student only upon marriage, withdrawal from College, turning 21 prior to the first day of the semester for which Student wishes to withdraw from housing, graduation from Waldorf College or by special approval of Residence Life. Termination may be granted upon the following conditions:
   i. At the end of an existing term, except in cases of withdrawal from the College.
   ii. Students seeking to terminate their contract by special approval must do so in writing. Request must be submitted to the Residence Life Office at least ten (10) working days prior to the end of the term preceding the term for which the termination is sought. Answers to requests will be delivered to students via U.S. mail, campus mail or electronic mail.
G. The College may terminate this contract and require Student to vacate the room for any of the following causes:
   i. Violation of the terms of this contract.
   ii. Violation of any rule, regulation, policy or standard disciplinary violations for which a student may receive a living unit probation or dismissal, or suspension or dismissal from the College, under the applicable provision of the Waldorf College Student Handbook as it may be amended, corrected, updated or revised and published during the term of this agreement.
   iii. If Student, for any reason, is no longer enrolled full-time as a traditional student at Waldorf College. Student will be notified of the reason for termination; however, immediate removal from the room may be required by the Dean of Students or Student Life designee if the conduct of the Student seriously threatens the well-being of individuals or the College.
H. In cases of withdrawal from the College, refund to Student upon termination of this contract shall be in accordance with refund schedule of the College as stated in the Waldorf College catalog.
I. All regulations, policies, guidelines, fee and rates referred to in this contract are incorporated herein by reference.

Please select your meal plan:

☐ 12 meals per week & $225 Declining Balance

☐ 19 meals per week & $125 Declining Balance

☐ Commuter Meal Plan (option for Timberland residents only) - 30 or 50 meals per semester with $50 flex money

This contract accepted on _____
Date

By: _____
Signature of Student

_____
Signature of Student's Guardian, if Student is under 18

By: _____
Waldorf College Official

Room Assignment (for office use only):

_____
Residence Hall/Apartment/Theme House

_____
Room Number

_____
Theme Floor