

# Waldorf College

## COURSE TRANSFER REQUEST FORM

STUDENT INFORMATION					
Name	First	MI	Last		
Address			City	State	Zip
Phone	(H)	(W)	(Cell)	Student ID #	
E-mail			Degree Program: BS Major:	Today's Date:	
<p>Instructions: In the spaces below, list the course(s) you wish to transfer. Official transcripts should be requested from each institution in which a course is listed. Once official transcripts are received from the appropriate institution(s), we will process your request. Transfer Requirements: Courses you wish to transfer must have similar content to those offered at Waldorf College and must have been earned at a nationally or regionally accredited institution. Only those undergraduate courses on which a "C" (2.0) or better was earned will be accepted as transfer credit. Military Students: If you are submitting AARTS, SMARTS or other military record, please support your request for exemption by entering the ACE Guide Number in the Comparable Course # column and the title as listed in the ACE credit recommendations on your transcript in the Title column. List the type of transcript (AARTS, SMARTS or other) in the Institution column and enter N/A in the Grade column. <i>NOTE: If you have any questions concerning which Waldorf Course to list, please call (877) 267-2157 and ask to be transferred to the appropriate academic advisor, BEFORE you submit this form.</i></p>					
Waldorf Course#		Comparable Course#		Completed At	
Course #	Title	Course #	Title	Institution	Grade
Transcript or Military record (Select one): <input type="checkbox"/> Enclosed <input type="checkbox"/> On-file at Waldorf <input type="checkbox"/> Have been sent to Waldorf by institution					
Waldorf Use Only					
Waldorf Course #	Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reason for Non-Approval:	
Waldorf Course #	Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reason for Non-Approval:	
Waldorf Course #	Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reason for Non-Approval:	
Waldorf Course #	Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reason for Non-Approval:	
Evaluator:			Date Completed:		